

# ORDER FORM FOR THEATRICAL COSTUMES

This is a binding agreement to rent the costumes specified on the cast/costume list attached. I understand that we are responsible for the careful maintenance of the costumes and that we will be responsible for losses or damage other than normal wear and tear. We agree to return the costumes promptly following the production. If costumes have not come to Theatrical Costumes/Costumes Galore shop within two weeks of the close of our production, we will incur a 10@ late fee.

Organization: \_\_\_\_\_

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Production: \_\_\_\_\_

Dress Rehearsal Date: \_\_\_\_\_ Closing Curtain Date \_\_\_\_\_

Date Needed: \_\_\_\_\_

Ordered By \_\_\_\_\_ Title \_\_\_\_\_

Billing  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shipping  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Credit Card Number, Exp Date and Security Code: \_\_\_\_\_

Or, for Educational Institutions, PO # \_\_\_\_\_

We will pick up the costumes \_\_\_\_\_ They should be delivered (within 50 miles of the shop) \_\_\_\_\_

They should be shipped \_\_\_\_\_. Please ship UPS Ground \_\_\_\_\_ UPS 2 Day \_\_\_\_\_

UPS 1 Day \_\_\_\_\_